



ORDER FINANCE APPLICATION FORM

1.COMPANY DETAILS

Type	Private	Public	Partnership	Group
Registration certificate number:			Date of incorporation	
Nature of Business:				
Date of Business commencement			VAT Certificate number	
Source of Reference(how did you hear about DFS) TV, Social Media, E.T.C				
Postal Address:				
Current Physical Address:				
CONTACT (KEY PERSON):				
Name		Cell:	Email	
Spouse Name:		Dependents	Next of Kin:	
Phone Number:		1 2 3 4	Address:	
Village		T/A	District	
Physical Address		Number of months at current Physical Address		
Previous Physical Address		Number of months at previous Physical Address		
Number of successful Tenders Undertaken:				

3. OWNERSHIP AND MANAGEMENT

Name	Contact	Date of Birth	Nationality	ID Number	Position	Share/holding%

4.RENDER ISSUERS PARTICULARS

Order / Principal Issuer:		
Issuer's Postal Address:		
Issuer's Physical Address:		
Telephone:	Cell:	Email:
Type of Issuer: (e. g Private / Public company Central /Local Government/ Parastatals, Corporate, e.t.)		

5.TENDER ISSUERS/ PRINCIPAL BANK DETAILS

Bank Name:			
Branch Name		Account Number	
Account Type	Savings	Current	Corporate

6.MANUFACTURES /SUPPLIERS PARTICULARS

Manufactures/ Suppliers Name:	
Postal Address:	
Telephone:	Cellphone
Email Address:	

7.MANUFACTURES BANK DETAILS

Bank Name:			
Branch Name		Account Number	
Account Type		Account Type	
Account Type	Savings	Current	Corporate

8. LOAN TRANSACTION DETAILS

Loan Details:	
Amount Required	
Proposed Repayment Period (1 Month 2months e.t.c)	

9 LOAN PURPOSE

Description	
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Chief Executive Officer
Dream Financial Services Ltd
P O Box 377
Lilongwe

Dear: Sir /Madam

RE: CONFIDENTIAL REPORT

In connection with my/our loan application in the amount of MK ----- (-----

I am here by giving my consent to Dream Financial Services to contact my bankers, namely
.....bearing account number as well as my as well as my
Accountants/ auditors namely.....atfor confidential information
regarding for dealings with them. I here - by authorize my bankers and accountants/Auditors to
provide any information about my/ our financial position and credit rating to Dream Financial
Services, as it may require presentation of this letter.

Yours Sincerely

List of Attachments:

	Yes	No
Two (2) certified copies of National Identity Cards, for all applicants, all Shareholders, and Directors. Two (2) certified copies of passports (for non-citizens).		
A copy of a residence permit and work permit (non-citizens).		
Certificate of Incorporation or Registration documents for companies, trust, partnerships and other legal entities.		
Memorandum and Articles of Association where the applicant is a company and other registration documents as required by law.		
Resolution by Shareholders/ Board / Members to apply for the loan, if the loan is for a company.		
Certified Copy Share Certificates.		
Provide VAT number if company is registered or required to be registered under VAT.		
TAX clearance certificate.		
Applicant's Bank statements for the latest 6 (Six) consecutive months and/ or Directors personal account for startups.		
Original Copy of Principal (Issuer) and Borrower's (Clients) agreement.		
Original Relevant quotations/ sales agreements with Manufacturer / Suppliers.		
At least three (3) references of job undertaken if available.		
Utility Bill as Proof of Physical Address (BPC, Water Utilities / Water Affairs/ Telephone Bills).		
Relevant insurances as may be requested by the bank.		

